

Bus Grants for Elementary Schools

The Torrey Pines Docent Society would like to help schools bring children to the Reserve. Schools that lack the transportation funds for a field trip to Torrey Pines State Natural Reserve are invited to apply for Bus Grants, up to \$180.00 per visit for a bus. Any amount over this must be cleared with the coordinators of each program.

All Bus Grants must be pre-approved before a school makes a trip to the Reserve. Typically, Title 1 schools qualify for a Bus Grant. **If a Bus Grant is approved, please make sure there are approximately 40-60 children** scheduled for the trip. The Docents will **not** provide funds for a large bus with only one classroom (20 children or so.)

Bus Grants are only provided for the following programs:

- 1. Docent-Led Children's Program.** Thursday and Friday mornings, Sept.-May.
To apply email the coordinator of the Docent-Led Children's Program at:
tps.coordinator@roadrunner.com
- 2. Naturalist Talks/self guided hikes.** Mon., Tues., Wed. mornings, Sept.-May.
To apply: email the Ranger office at: Rangers@torreypine.org

If you receive a Bus Grant from the Torrey Pines Docent Society:

- 1. You must schedule and make your own arrangements for a bus with your district or another certified bus company for the date of your visit.** Best to schedule your bus immediately upon confirmation of your field trip date(s). Ordering your bus 3-6 months ahead is a good idea, to get your date.
- 2. All bus grant reimbursements are made after your field trip visit. Reimbursement takes up to 2 weeks.** The docents will send you a check covering up to \$180.00 of your transportation expense. Any difference would need to be made up by your school unless an exception has been granted by the docents. Email the coordinator of your program with any questions.
- 3. After your visit, you will submit a copy of the transportation form that you received as a confirmation and a copy of your bus invoice** for reimbursement to our Treasurer.